File: CBF

**Executive Director’s Conduct**

The executive director shall observe the following rules of conduct established in

state law. Accordingly, the executive director shall not:

1. Disclose or use confidential information acquired in the course of employment

 to further substantially personal financial interests.

1. Accept a gift of substantial value or substantial economic benefit tantamount to

 a gift of substantial value which would tend to improperly influence a

 reasonable person in the position or which the executive director knows or

 should know is primarily for the purpose of a reward for action taken in which

 discretionary authority was exercised.

1. Engage in a substantial financial transaction for private business purposes with

 a person whom the executive director supervises.

4. Perform any action in which the executive director has discretionary authority

 which directly and substantially confers an economic benefit on a business or

 other undertaking in which there is substantial financial interest or in which the

 executive director is engaged as counsel, consultant, representative or agent.

It shall not be considered a breach of conduct for the executive director to:

1. Use BOCES facilities and equipment to communicate or correspond with

 constituents, family members or business associates on an occasional basis.

1. Accept or receive a benefit as an indirect consequence of transacting BOCES

 business.

Adopted: July 15, 2015

Revised: May 27, 2020

LEGAL REFS.: C.R.S. 18-8-308 (disclosure of pecuniary conflicts of interest)

 C.R.S. 22-32-110 (1)(k) (power to adopt conduct rules)

 C.R.S. 24-18-104 (government employee rules of conduct)

 C.R.S. 24-18-109 (local government employee rules of conduct)